



THE LUTHERAN CHURCH—MISSOURI SYNOD

Minnesota South District

... cultivating leaders intentionally engaged in the mission of God

ACH Authorization Form

Please use this form to schedule your contribution to be automatically deducted from your checking or savings account. To initiate the process please complete and sign this form and mail it to the Minnesota South District office.

Please complete the information below:

*****This form MUST be accompanied by a Voided Check*****

Check One: Add Delete Change

Congregation/Donor Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Congregation# _____

Bank Information

Bank Name: _____

City: _____ State: _____ Zip: _____

Routing # (9 digits) _____

Account # _____

Amount \$ _____ (amount will be withdrawn on the 20th day of the month)

Authorization

This authorization is to remain in effect until the Minnesota South District has received reasonable written notification from me as authorized signer of its termination in such time and in such manner as to afford the Minnesota South District and my bank reasonable opportunity to act upon it. I agree to notify the Minnesota South District in writing of any changes in my account information at least 15 days prior to the next withdrawal date. If the above noted withdrawal date falls on a weekend or holiday, I understand that the withdrawal may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account on the noted withdrawal date. In the case of an ACH transaction being rejected for Non-Sufficient Funds (NSF) I understand that the Minnesota South District may at its discretion attempt to process the charge again within 30 days, and I agree to an additional \$35 charge for each attempt returned NSF.

SIGNATURE _____ DATE _____

SIGNATURE (Printed) _____ DATE _____

Why consider an ACH form of payment?

- It's convenient, you no longer have to write and mail checks saving you time and postage
- Funds are electronically transferred and cannot be lost, stolen, or destroyed in the mail
- You may change the amount or stop transfers at any time by contacting the Minnesota South District Treasurer's office
- Funds can only be withdrawn from your account if you authorize it
- Cash flow is more predictable as funds are withdrawn the same day each month

Here's How Recurring Payments Work:

You authorize regularly scheduled charges to your checking or savings account. You will be charged the amount authorized each withdrawal period and the charge will appear on your bank statement as an ACH transaction.

Please send completed ACH Authorization Form and a voided check to:

Minnesota South District
14301 Grand Avenue
Burnsville, MN 55306
Attention: Treasurer's Office

Questions:

Treasurer's Office
Phone: (952) 223-2160
Fax: (952) 435-2581
www.mnsdistrict.org
